



## CONTRACT FOR DEMI PAIR FAMILY JANUARY 2007

*Interview and application fee A\$75.00 payable on day of interview*  
*Placement fee payable on the day the girl is brought to your home*

### **INTRODUCTION -**

The Demi Pair programme is designed for students who want to work for and live with an Australian family while they follow full time language studies in Perth. The programme is only open to female applicants over the age of eighteen. Read the following conditions carefully.

**Board and Lodgings:** is read to mean that in exchange for their [agreed] hours per week of work, students will receive full board (3 meals a day, 7 days a week) and lodging (in their own private room).

**Working Hours::** Three (3) hours per day, 5 days a week totalling 15 hours per week. Students are not required to work during school time. Students can agree to work extra hours, whereby an allowance will be paid.

**Free time:** 1 full day off per week (usually Sunday) and a half day on Saturday, providing that the student has completed her duty hours for the week. Flexibility with hours can be negotiated with families.

**Remuneration:** There is the opportunity to earn by working additional hours (more than the minimum 15 hours per week)  
Babysitting/Childcare cleaning household duties \$10 per hour

**Departure Date** Please ring and confirm any changes to your demi au-pairs departure date.

**Support** Support is only a phone call away, please ring to discuss any concerns you may have to maintain the good working relationship with your student..



## **GENERAL INFORMATION**

### **DUTIES**

Here are examples of tasks *that your student may be requested to do* and *that they will be expected to do* – ironing, laundry, vacuuming, washing floors, dusting, cleaning toilets and bathrooms, washing up after meals, loading/unloading the dishwasher, in addition to keeping their own room clean and tidy. In the mornings they may be expected to do things such as – wake the children, help them get dressed, give them breakfast and get them ready for school, take them to school. In the evenings, duties may include – collecting the children and bringing them home from school, give them their bath and supper, get them ready for bed. In some cases, they may be expected to help cook/prepare the evening meals.

It is recommended that a written list of duties or a schedule be prepared to eliminate any misunderstanding. This can be shown and discussed with coordinator.

### **ADVICE**

We encourage you to sit down with your student and discuss your house rules and expectations. Discuss any problems or questions with your homestay student so that both you and she are clear about what her duties are, and the time you spend doing them.

**\*Please remember –  
the student becomes part of your family and at no time is to be treated as “hired help”.**

### **CONFIDENTIALITY**

The student has been advised to keep the personal and business affairs of your family confidential at all times, and not to discuss any grievances with their classmates.

### **DRUGS AND ALCOHOL**

The demi pair must never consume alcohol or be under the influence of alcohol (or other illegal drugs) when they are in charge of the children. Failure to comply with the alcohol and drug guidelines will result in them being asked to leave the homestay.

### **SMOKING**

The majority of families require non-smokers. If your demi pair is a smoker, she must be prepared to smoke only outside the house.



## TRUSTWORTHINESS AND RESPONSIBILITY

These are of vital importance. Having children in their care requires them to be alert, level headed and use common sense so that they can assume control of different day-to-day situations.

## TRANSPORT INFORMATION

**It is the responsibility of the family to have bus/train/ferry timetables available for the demi pair, you can ring 136213 and ask for them to be posted to you.**

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## LENGTH OF STAY

The length of stay will depend on the length of the English Course. Families prefer a Demi Pair to join the family for 3-6 months as it takes some time to settle into a family and to become accustomed to each other.

**Preparing your application:** Take extra time and effort in preparing your application. Read your application forms through before beginning your responses. The best way to answer is honestly and sincerely.

The demi pair may not change families without permission of the agency. If they do so, they will be in breach of the contract.

Perth Demi Pair and accepts no responsibility or liability for any claim made by a family arising from an introduction to a demi pair student.

**Heather Smaellie is available for all Demi Pair students and families to give advice and support.**

Contact numbers      9447 7278      Mobile      0409 685 827

Email [info@perthdemipair.com](mailto:info@perthdemipair.com)

Perth Demi Pair  
9 Glenn Place  
DUNCRAIG 6023 Western Australia

***A National Police Clearance must be given before a student is placed with you,  
for any person over 18 residing at your home.***

**Placement fee calculated at \$20.00 per week + gst**

**If girl extends her stay then a further invoice will be issued – credit is given if she leaves early**

**3 month placement = A\$ 240.00**

**6 month placement = A\$ 480.00**

**placement fee is to be paid on the day the girl is brought to your home**

***PLEASE RETAIN THESE 3 PAGES FOR YOUR OWN RECORD.***



# FAMILY APPLICATION FORM

Please complete in **BLOCK CAPITALS** IN BLACK INK

Mother: \_\_\_\_\_ D.O.B \_\_\_\_\_ occupation \_\_\_\_\_

Father : \_\_\_\_\_ D.O.B. \_\_\_\_\_ occupation \_\_\_\_\_

ADDRESS: \_\_\_\_\_ postcode \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ mobile \_\_\_\_\_

Email \_\_\_\_\_

PREFERRED LENGTH OF STAY: [ ] 1 month [ ] 2 months [ ] 3 months  
[ ] 6 months [ ] other \_\_\_\_\_

RELIGION: \_\_\_\_\_ do you attend church \_\_\_\_\_

DIETARY PREFERENCES: \_\_\_\_\_

NATIONALITY: \_\_\_\_\_

NEXT OF KIN (NAME): \_\_\_\_\_

(ADDRESS : \_\_\_\_\_

\_\_\_\_\_ Telephone \_\_\_\_\_

children \_\_\_\_\_ M/F \_\_\_\_\_ d.o.b. \_\_\_\_\_

children \_\_\_\_\_ M/F \_\_\_\_\_ d.o.b. \_\_\_\_\_

children \_\_\_\_\_ M/F \_\_\_\_\_ d.o.b. \_\_\_\_\_

children \_\_\_\_\_ M/F \_\_\_\_\_ d.o.b. \_\_\_\_\_

HAVE YOU TRAVELLED OVERSEAS BEFORE? IF YES, PLEASE GIVE DETAILS \_\_\_\_\_

do you speak another language NO/YES \_\_\_\_\_

DO YOU HAVE PETS? NO/YES : \_\_\_\_\_

DO YOU SMOKE? [ ] No [ ] Yes

FAMILY INTERESTS (mention clubs, sporting activities etc)

\_\_\_\_\_  
\_\_\_\_\_



**By completing and signing this form you are stating that you understand that in your position as a host family you may request any of the following tasks: preparation of meals, clearing up after meals, laundry, ironing, dusting, vacuuming, general household cleaning for the family and children, as well as babysitting, bathing the children, playing with them and their general supervision.**

**Keep in mind, the student is only required to complete 15 hours of non-paid work per week.**

**PLEASE INDICATE WHICH DUTIES YOU ARE MOSTLY REQUIRING**

- CLEANING BATHROOMS \_\_\_\_\_
- CLEANING KITCHEN \_\_\_\_\_
- DUSTING \_\_\_\_\_
- VACUUMING \_\_\_\_\_
- MAKING BEDS \_\_\_\_\_
- WASHING \_\_\_\_\_
- IRONING \_\_\_\_\_
- LIGHT COOKING \_\_\_\_\_
- BABY COOKING \_\_\_\_\_
- BABY SITTING – CHILD MINDING \_\_\_\_\_
- DOG WALKING \_\_\_\_\_

PLEASE INDICATE THE HOURS YOU REQUIRE [15] [ 20] [25] [ 30]

(payment of A\$10 per hour for any hours above the 15 is to be paid direct to the demi au-pair)

**PLEASE INDICATE WHAT YOU CONSIDER TO BE THE MAIN ROLE OF YOUR DEMI PAIR STUDENT**

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preference : MALE [ ] or FEMALE [ ] demi au-pair

PLEASE GIVE ANY OTHER INFORMATION THAT YOU THINK MAY BE USEFUL

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Declaration to be signed by all applicants (Please check all your answers before signing).

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I, THE UNDERSIGNED, CONFIRM THAT ALL THE INFORMATION HEREIN IS A TRUE AND ACCURATE ACCOUNT OF MY DETAILS AND THAT IF THERE ARE ANY CHANGES TO MY SITUATION, I WILL NOTIFY PERTH DEMI PAIR IMMEDIATELY. I UNDERSTAND THAT FARES, HEALTH & TRAVEL INSURANCE AND TRAVEL TO AND FROM THE STUDENT'S HOME COUNTRY ARE THEIR RESPONSIBILITY.

I understand that Perth Demi Pair reserve the right to refuse a Demi Pair family with no explanation given.

Perth Demi Pair and their school accepts no responsibility or liability made by a family for any claims arising from an introduction to a demi pair student.

**I understand I must apply for a National Police Clearance and post to Perth Demi Pair before a student will be placed at my home.**

SIGNED: \_\_\_\_\_ DATED: \_\_\_\_\_

National Police Clearance attached    yes/no

Walking distance to bus stop or train station from home \_\_\_\_\_

- 1)    BUS TO TRAIN STATION  
    Bus number \_\_\_\_\_ travel time to train station \_\_\_\_\_
  
  - 2)    TRAIN TO CITY  
    Train travel time to city \_\_\_\_\_
  
  - 3)    BUS TO CITY  
    Bus number \_\_\_\_\_ travel time to city \_\_\_\_\_
- Bus station Wellington Street \_\_\_\_\_ or Bus Port \_\_\_\_\_

